



# ICC NORTHEAST REGIONAL COALITION

## NERC Nominating Committee Guidelines

Nominating Committee Make-up: Total seven (7) members.

### Officers

#### **Chairman**

Tim Nelson  
State of Maine  
Chief of Code Enforcement  
205 Main St./P.O. Box 586  
Biddeford, Me. 04005  
Ph: 207-284-9236  
[nelson@biddefordmaine.org](mailto:nelson@biddefordmaine.org)

#### **Vice- Chairman**

John P. Leyden (Jack)  
State of Rhode Island  
Building Commissioner  
One Capital Hill  
Providence, R.I. 02908-5859  
Ph: 401-222-3529  
[JLeyden@gw.doa.state.ri.us](mailto:JLeyden@gw.doa.state.ri.us)

#### **Secretary/Treasurer**

Wayne Cichon  
State of New York  
Deputy Building Inspector  
131 Kings View Rd.  
Wallkill, NY 12589  
Ph: 845-485-3655  
[jowaycichon@hotmail.com](mailto:jowaycichon@hotmail.com)

### Directors

#### **Maine**

Dick Lambert  
Kathryn Joiner  
Tim Nelson

#### **Connecticut**

J-P Langlois Parliamentarian

#### **Massachusetts**

Chip LaPointe  
Gerald Brown  
Eladio Gore

#### **New Hampshire**

Michael Santa  
Wayne Richardson  
Tom Johnson

#### **New York**

Joseph Sauerwein  
Wayne Cichon  
Laurence V. Desimone

#### **Rhode Island**

John Leyden (Jack)  
William J. Nash, Jr.  
Bruce Zaloudek

#### **ICC Board of Directors Representative**

Ronald Piester, R.A.  
NYS Department of State  
41 State St.  
Albany, NY 12231  
Ph: 518-474-4073  
[piester@iccsafe.org](mailto:piester@iccsafe.org)

1 each, an active ICC member volunteers from each state represented by resolution to NERC. Currently those states are Maine, New Hampshire, Massachusetts, New York, Connecticut, and Rhode Island. Maximum of seven (7) members currently allowed. (Vermont not yet represented by Resolution)

1-Sergeant at Arms, chosen by the current NERC Secretary/Treasurer. Sergeant at Arms must render tie breaking vote if tie breaking vote is required.

**\*\*Restriction\*\*** Each states representative on the nominating committee must not be a current NERC Director or Officer of NERC. This includes the Sergeant at Arms.

1- Chairman, chosen by the current NERC Chairman from the state representative committee volunteers. One out of the 6 must be named as the Nominating Committee Chairman.

The NERC Chairman is responsible for setting the deadline date for when the proposed slate of officers must be presented.

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#### Duties of Nominating Committee Chairman

It is the Nominating Committee Chairman's responsibility to run all nominating committee meetings and ensure the whole nominating committee body is present to vote to approve the slate of officers.

The Nominating Committee Chairman appoints from the volunteers a committee secretary to keep official minutes for all meetings that must be forwarded to the NERC Secretary/Treasurer upon completion of the Committees work, for permanent NERC records keeping.

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#### Duties of Nominating Committee

The Nominating Committee must receive a Letter of Interest from each candidate seeking an Officers position for the NERC Board of Directors. The Letter of Interest must include which Officers seat the candidate is interested in seeking.

**\*\*Restriction to nominating committee\*\* No letter of interest, no nomination.**

Nominating Committee must meet in whole, (all committee volunteers) for discussion and vote to approve official slate of officers. No absentee votes are allowed. No mail in votes allowed. No proxies allowed.

The Nominating Committee must present to the NERC Officers and Board of Directors a proposed slate of Officers for the pending election.

The Proposed NERC Slate of Officers as issued by the Nominating Committee must be sent by the NERC Secretary/Treasurer to the Board of Directors for the pending election.

End of Nominating Committees Responsibility. Committee disbands until next election whereby the then Chairman will reconstitute a new Nominating Committee and appoint a Chairman. No restriction on how many times a volunteer may serve on the committee.